



FRAMEWORK FOR THE ESTABLISHMENT OF THE PARENTS COUNCIL

Sunrise English Private School, Mussaffah, Abu Dhabi

Academic Year: 2026-2027

Issued Under the Leadership of: Dr. Thakur S. Mulchandani, Principal

In Strategic Collaboration With: Senior Leadership Team (SLT)

Preamble

In alignment with the UAE National Agenda, Vision 2031, and the directives of the Abu Dhabi Department of Education and Knowledge (ADEK), Sunrise English Private School L.L.C, O.P.C (SEPS) officially constitutes the Parents Council. This council is a cornerstone in our strategic goal to strengthen the home-school partnership, champion UAE National Identity, and cultivate a vibrant, inclusive school culture that fosters academic excellence, innovation, and community integration.

Article I: Governance and Structural Framework

1.1 Leadership and Oversight

- The Parents Council shall function under the direct supervision of the Principal, Dr. Thakur Mulchandani, who holds final decision-making authority.
- Oversight is ensured through the continuous engagement of the Senior Leadership Team via:
 - Progress and strategy alignment meetings every two months.
 - Annual council performance evaluations



1.2 Strategic Compliance

- All council actions and initiatives shall align with:
 - UAE Vision 2031 and Centennial 2071 aspirations
 - ADEK mandates and regulatory frameworks
 - The school's vision, mission, and strategic development plan

1.3 Council Composition

- **Executive Board (elected annually from the Grade Level Representatives.):**
 - Chairperson
 - Vice-Chairperson
 - Secretary
- **Grade-Level Representatives:** One parent per grade level (KG to Grade 12)
- **Special Committee Members (as needed):**
 - Inclusion Head
 - Activity Coordinators- (4 Coordinators)
- **Emirati staff Representative.**
 - Act as a cultural liaison to promote UAE heritage and values in all council initiatives.
 - Provide insights and guidance for the integration of Emirati culture in school programs.
 - Foster collaboration between local and expatriate communities within the school.
- **SLT/MLT Liaisons:**
 - Vice Principal
 - Lead Teachers and Supervisors- (9)
 - National Identity Mark Head



Roles and Responsibilities of the Council members are as mentioned

- Participate actively in all scheduled meetings and events where their presence is required.
- Provide constructive feedback and recommendations for school improvement.
- Respect confidentiality, diversity, and school policies in all interactions.
- Collaborate in organizing and volunteering for school events, academic fairs, and cultural programs.
- Advocate for student well-being, inclusion, and safety.
- Promote a positive image of the school in the wider community.
- Contribute ideas for continuous improvement in academics, innovation, and community engagement.
- Support initiatives enhancing UAE National Identity and ethical values among students.

2. UAE National Identity Framework Integration

2.1 Cultural Preservation

- Host workshops on Emirati traditions (crafts, folklore, culinary arts)
- Establish a permanent “Living UAE Heritage” exhibit space in school
- Collaborate with local cultural institutions and museums.

2.2 National Pride Development

- Organize student-parent participation in National Day, Flag Day, and Commemoration Day
- Collaborate with local Government bodies to develop a sense of belonging, citizenship and civic sense.

2.3 Islamic and Emirati Values Implementation

- Facilitate Ramadan charity drives and Iftar events
- Organize Eid and Hajj learning assemblies
- Ensure effective implementation of Cultural Consideration Policy.
- National Day Celebrations



2.4 Innovation and Future Skills

- Engage parents in coding, robotics, and AI literacy through master class sessions.
- Arrange field trips to tech hubs and government innovation centers
- Sponsor parent-student hackathons and sustainability projects
- Alumnus led interactive sessions.

3. Operational Guidelines

3.1 Meetings and Communication

- Bi-Termly general council meetings (mandatory SLT representation)
- Annual sports and cultural meet for parents and staff.
- Official communication to be shared with the parents one week prior to the meeting.

3.2 Decision-Making Protocol

- Proposals initiated by council subcommittees must undergo SLT review
- Council voting threshold: minimum 60% majority
- **Principal retains veto power for decisions affecting school governance**

3.3 Reporting and Transparency

- Bi-Termly operational reports submitted to SLT
- End-of-term dashboards highlighting achievements and accomplishments.
- Annual Parent Council Report published on the school website

4.1 Academic Partnership

- Support academic initiatives through feedback and pilot participation
- Assist in organizing academic fairs, reading drives, sports/ Art activities, sustainability programs, Interactive sessions and field-trips.
- Serve as parent representatives during external accreditation and inspection visits



4.2 Community Integration

- Create and manage a school-wide volunteer network
- Host “Welcome to SEPS” orientation events for new families
- Partner with external NGOs for community service and outreach programs

4.3 Cultural and Ethical Ambassadorship

- Promote cultural understanding, respect, and inclusion among all school stakeholders
- Support events representing the multicultural fabric of the school by volunteering and sponsoring events and programs.
- Uphold and model UAE ethical standards within all council activities

4.4 Policy and Advisory Input

- Advise on school facility upgrades, safety protocols, and wellbeing frameworks
- Recommend enhancements to extracurricular offerings
- Provide grassroots-level insights to school improvement planning

5: Implementation and Sustainability

5.1 Parents Council Member Development

- Compulsory onboarding orientations covering:
 - UAE education ecosystem
 - Effective parent-school collaboration
 - Leadership and advocacy skills

5.2 Resources and Logistics

- Annual budget allocated by school management, overseen by SLT
- Access to meeting spaces, school communication channels, and IT resources.



- Dedicated staff coordinator assigned by the school for administrative support

5.3 Evaluation and KPIs- (Key Performance Indicators)

- Key metrics to include:
 - Parent participation and engagement rates
 - Impact on national identity awareness and practices
 - Feedback from school-wide surveys on council effectiveness

6: Amendment and Review Procedures

6.1 Policy Amendments

- Amendments require:
 - Two-thirds majority of voting council members
 - Review and endorsement by SLT
 - Approval of the Principal.

6.2 Annual Review Process

- Conducted by:
 - The School Principal and the SLT Members.

Date: **MARCH 24, 2026**

Principal's Signature: _____

